



**LEECHBURG AREA BOARD OF SCHOOL DIRECTORS
REGULAR MONTHLY BOARD MEETING MINUTES
WEDNESDAY, JANUARY 25, 2017 - 7:30 PM/J. D. ORR BOARD ROOM**

JANUARY – SCHOOL BOARD RECOGNITION MONTH

CALL TO ORDER: The January 25, 2017 Regular Monthly Board Meeting of the Leechburg Area Board of School Directors was called to order at 7:35 PM in the J. D. Orr Board Room of the Parker D. Baker Building by Ms. Terri Smith, Board President.

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE: The Pledge of Allegiance was recited in unison and a Moment of Silence was observed.

ROLL CALL: Mrs. Megan Hamm, Mr. Joseph Michadick, Ms. Angelique Richards, Mr. Anthony Shea, Ms. Terri Smith, Ms. Jean Stull and Mrs. Kathryn Vargo.

Mr. Neill Brady and Mrs. Helen Yurjevich (work commitment) were absent.

Also present were: Attorney Patricia Andrews, School District Solicitor, Mr. Matthew Kruluts, 7-12 Principal/Special Programs Coordinator, Mr. David Keibler, K-6 Principal/Curriculum Director/Federal Programs Coordinator, Mr. William McNamee, PASBO Business Manager Consultant, Ms. Patricia Camp, Board Secretary and Ms. Tiffany Nix, Superintendent.

MINUTES:

Board Reorganization Meeting Minutes ----- 12/07/16

Board President, Ms. Smith, requested comments, corrections and additions to the Minutes. Hearing none on a motion by Mr. Shea, seconded by Ms. Richards the Minutes were approved as presented.

Voice Vote – Motion Carried.

All Ayes.

Mr. Brady and Mrs. Yurjevich were absent.

EXECUTIVE SESSIONS:

Date:	Time:	
12/07/16	6:30 PM	FULL BOARD-Personnel Issues/Student Issues/Legal Issues Superintendent’s Office
01/11/17	6:00 PM	FULL BOARD-Personnel Issues/Legal Issues Superintendent’s Office

SPECIAL BOARD MEETING-PUBLIC WORK SESSION/AGENDA SETTING MEETING - COMMITTEE MEETINGS:

Date:	Time:	
01/11/17	7:30 PM	Public Work Session/Agenda Setting Meeting J. D. Orr Board Room/Parker D. Baker Building

BOARD COMMITTEE REPORTS:

- A. Student Representatives Report –Ms. Madison Bigley and Ms. Summer Heasley – Ms. Bigley and Ms. Heasley reported on basketball seasons, Central Blood Bank Blood Drive and Snowball Dance.
- B. ARIN Intermediate Unit Report – Ms. Jean Stull-Unable to attend due to work commitment.

- C. Lenape Monthly Report –Mr. Anthony Shea and Mrs. Kathryn Vargo-Reported on general housekeeping items and hiring of new social studies teacher. Starting budget meetings in February. Budget review at beginning of upcoming meeting. Mrs. Vargo appointed JOC Vice-President.
- D. Armstrong County Tax Collection Committee Report – Mr. Neill Brady-Absent – Mrs. Hamm noted TCC meeting scheduled January 26, 2017.
- E. PSBA Member Liaison Report – Ms. Terri Smith-No Report

ADMINISTRATIVE REPORTS

January – School Board Recognition Month: Ms. Nix thanked Board for their commitment, dedication and service to the Leechburg Area School District and noted her honor to be part of team and group, no matter what the Board has best agenda in mind for students and District and decisions made for all students and taxpayers. Presented Board members with ceramics luminaries designed and created by the art students with the assistance of Mrs. Shayle Prorok, Secondary Art Teacher.

Ms. Nix also noted the District’s sadness and loss in announcement of the passing of dear friend and colleague, Mr. David Ritzel. Mr. Ritzel brought his love of music to the halls, classrooms and auditorium. Obituary information will be provided and noted staff may leave when students dismissed for the day on Friday to attend, if desired.

REMARKS BY VISITORS: Visitors are welcome to comment on any agenda items at this time, provided it is understood that all remarks from the floor are subject to the same parliamentary procedure followed by the Board under the direction of the president. Discussion from the floor will not be entertained while action is being taken on agenda items by the Board. Completed forms (blue forms for agenda items) will be collected for district records and will be used by the president in recognizing each speaker.

There were no visitors wishing to address the Board at this time.

UNFINISHED BUSINESS:

1. Mrs. Hamm made a motion, seconded by Mr. Shea to remove from the table and hire Mr. Bradley Walker to the position of Business Manager/Human Resources at an annual salary of \$75,000 as presented in (Exhibit UB1).

Voice Vote – Motion Carried.

6 Ayes.

1 Abstention – Ms. Stull

Mr. Brady and Mrs. Yurjevich were absent.

NEW BUSINESS:

PERSONNEL:

1. Mrs. Hamm made a motion, seconded by Ms. Richards to approve the following Job Descriptions as presented in (Exhibit A1):

- Business Manager/Human Resources
- 7-12 Building Principal and Secondary Curriculum Coordinator

Voice Vote – Motion Carried.

All Ayes.

Mr. Brady and Mrs. Yurjevich were absent.

2. Ms. Stull made a motion, seconded by Mr. Michadick to approve the follow Supplemental positions for the 2016-2017 school term, pending receipt of all required clearances:

Name	Position
Michael Young	Softball Girls Varsity Assistant Coach
William Pierce	Volunteer Softball Girls Varsity Assistant Coach

Voice Vote – Motion Carried.

All Ayes.

Mr. Brady and Mrs. Yurjevich were absent.

Mrs. Vargo made a motion, seconded by Ms. Stull to combine and approve Supplemental and Substitute Hirings-Personnel Motions 3 and 4:

3. A motion is needed to approve the following Supplemental positions for the 2017-2018 school term, pending receipt of all required clearances:

Name	Position
Mark George	Football Varsity Head Coach
Matthew Knapp	Golf Coach
Eve Hebrank	Volleyball Girls Varsity Head Coach

4. A motion is needed to approve the following Substitute position for the 2016-2017 school term, pending receipt of all required clearances:

Name	Position
Jeremiah Mendez	Custodial Substitute

Voice Vote – Motion Carried.

All Ayes.

Mr. Brady and Mrs. Yurjevich were absent.

FINANCE:

1. Ms. Richards made a motion, seconded by Mrs. Hamm to approve the Renewal Three-Year Walsworth Publishing Company Agreement for the Leechburg High School *Minetas* Yearbook beginning with the 2017-2018 school year as presented in (Exhibit B1).

Voice Vote – Motion Carried.

All Ayes.

Mr. Brady and Mrs. Yurjevich were absent.

2. Ms. Stull made a motion, seconded by Mr. Shea to acknowledge receipt of the following Financial Reports and to approve the expenditures specifically set forth therein:

Cash Receipts	-	(Exhibit B2)
Tax Collectors' Report	-	(Exhibit B3)
List of Bills	-	(Exhibit B4)
Treasurer's Report	-	(Exhibit B5)
Quarterly Scholarship Account Summary	-	(Exhibit B6)
Revenue Detail Report	-	(Exhibit B7)
Monthly Expenditure Report	-	(Exhibit B8)
Student Activity Fund Report	-	(Exhibit B9)
ACCESS Report	-	(Exhibit B10)

Voice Vote – Motion Carried.

All Ayes.

Mr. Brady and Mrs. Yurjevich were absent.

Mrs. Hamm made a motion, seconded by Ms. Stull to combine and approve Field Trip Requests, Use of Facilities Requests and Fundraising Requests:

FIELD TRIP REQUESTS:

1. A motion is needed to ratify/approve the following Field Trip Requests, subject to funding availability, as presented in (Exhibit C1):

#	REQUESTOR(S)	ON BEHALF	PURPOSE/LOCATIONS	DATE(S)
1	Amy Barley	Physics, Materials and Design, Pre-Calculus Classes	Tour of Inventionland, RIDC Park, Pittsburgh, PA	TBD January 2017
2	David Ritzel	9 th Grade Chorus	Armstrong County Jr. Chorus Festival, Armstrong High School, Kittanning, PA	02/14/17
3	Amy Barley and Patty Osborne	Student Council	PASC D2 Spring Leadership Conference, Union High School, New Castle, PA	02/17/17
4	Rob Reams	Taiko	Taiko Performance, Shannock Elementary, Rural Valley, PA	03/17/17
5	Rob Reams	Taiko	Taiko Performance, Slippery Rock University, Slippery Rock, PA	03/30/17
6	Rob Reams	Jr/Sr High Bands	Adjudication, Kiski High School, Vandergrift, PA	05/03/17

USE OF FACILITIES REQUESTS:

1. A motion is needed to approve the following Use of Facilities Requests as presented in (Exhibit D1):

#	REQUESTOR(S)	ON BEHALF	PURPOSE/LOCATIONS	DATE(S)
1	Larry Henry	Leechburg Area Little League	Baseball Registration, Cafeteria	02/08/17 (6-8 PM), 02/11/17 (9 AM-12 PM) and 02/15/17 (6-8 PM)
2	Larry Henry	Leechburg Area Little League	Baseball Practice-Gymnasium and Field	02/18/17, 02/25/17 and every Saturday in March and April (weather permitting) 8:30 AM-5:00 PM
3	Bill Pierce	Leechburg ASA	Softball Practice Gymnasium	03/04/17, 03/11/17, 03/13/17 and 03/25/17

FUND RAISING REQUESTS:

1. A motion is needed to ratify/approve the following Fund Raising Requests as presented in (Exhibit E1):

#	REQUESTOR(S)	ON BEHALF	PURPOSE	DATE(S)
1	Amy Barley	Student Council	Snowball Dance Ticket Sales	12/21/16-01/21/17 Ratify
2	Patty Osborne	Junior High Student Council	Valentine Messages and Candy/Rose Sales	01/26/17-02/10/17
3	Amy Barley	Student Council	Kings of the Court Volleyball Tournament to benefit "We Serve First" Foundation	02/01/17-02/28/17

Voice Vote – Motion Carried.
 All Ayes.
 Mr. Brady and Mrs. Yurjevich were absent.

DISPOSAL OF EQUIPMENT REQUESTS:

1. Mrs. Vargo made a motion, seconded by Ms. Stull to approve the Disposal of Equipment Request from Ms. Patty Osborne for disposal of outdated/unusable Literature textbooks and workbooks as presented in (Exhibit F1).

Voice Vote – Motion Carried.
 All Ayes.
 Mr. Brady and Mrs. Yurjevich were absent.

LEGISLATIVE ISSUES:

1. Mr. Shea made a motion, seconded by Mrs. Vargo to Amend the following policy for the School District Policy Manual:

AMEND: Policy 251 – Homeless Students (Exhibit G1)
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Voice Vote – Motion Carried.
 All Ayes.
 Mr. Brady and Mrs. Yurjevich were absent.

2. Mrs. Hamm made a motion, seconded by Mrs. Vargo to approve the First Reading of the following policy for the School District Policy Manual:

FIRST READING: Policy 255 – Educational Stability for Children in Foster Care (Exhibit G2)
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Voice Vote – Motion Carried.
 All Ayes.
 Mr. Brady and Mrs. Yurjevich were absent.

BOARD RELATED ISSUES:

1. Ms. Stull made a motion, seconded by Ms. Richards to approve the Emergency Operations Plan – Volume I as presented in (Exhibit H1).

Meeting scheduled for January 30, 2017 to continue work on Emergency Operations Plan–Volume I including input from last meeting and moving onto Phase II.

Voice Vote – Motion Carried.
 All Ayes.
 Mr. Brady and Mrs. Yurjevich were absent.

B. CURRICULUM:

1. Ms. Stull made a motion, seconded by Mr. Shea to approve the Leechburg Area School District Program of Study as presented in (Exhibit I1).

Voice Vote – Motion Carried.
 All Ayes.
 Mr. Brady and Mrs. Yurjevich were absent.

C. STUDENT ISSUES:

1. Mrs. Hamm made a motion, seconded by Ms. Richards to ratify a Homebound Instruction Request beginning January 9, 2017, for the duration of four (4) weeks.

Voice Vote – Motion Carried.

All Ayes.

Mr. Brady and Mrs. Yurjevich were absent.

OLD BUSINESS: None

COMMUNICATIONS: None

OTHER

Mrs. Vargo noted need to schedule Board Committee Meeting dates and times. Discussion ensued regarding the setting of Budget and Finance Committee Meetings in the near future. Board Committee Meetings will be only for gathering information, with no deliberations or decision-making. Updates will be provided in Public Work Sessions/Agenda Setting Meeting from each individual committee following Board Committee meetings.

REMARKS BY VISITORS ON ITEMS NOT INCLUDED ON THE AGENDA (OPEN FORUM):

Visitors are welcome to make comments relating to topics not covered on the agenda, within reasonable limits of time, and under the rules pertaining to parliamentary procedure as provided in the district policy. Completed forms (white forms for non-agenda items) will be collected for district records and will be used by the president in recognizing each speaker.

There were no visitors wishing to address the Board at this time.

XII. ANNOUNCEMENT OF DATE, TIME AND PLACE OF THE FOLLOWING MEETINGS:

1. Recessed/Reconvened Meetings –
2. Committee Meetings –
 - Public Work Session/Agenda Setting Meeting
 - Wednesday, February 8, 2017– 7:30 PM
 - J. D. Orr Board Room/Parker D. Baker Building
 - Executive Session – 6:30 PM
 - Superintendent’s Office/Central Administration Office
3. Regular Board Meeting-
 - Wednesday, February 22, 2017 - 7:30 PM
 - J. D. Orr Board Room/Parker D. Baker Building
 - Executive Session – 6:30 PM
 - Superintendent’s Office/Central Administration Office

ADJOURNED: On a motion by Ms. Stull seconded by Mr. Shea the January 25, 2017 Regular Monthly Board Meeting adjourned at 7:53 PM.

Respectfully submitted,



Patricia R. Camp
Board Secretary